

## Resolution 23-15

### Finger Lakes Regional Land Bank Corporation Board of Directors

*Moved by Kyle Barnhart, David Wood*

#### **RESOLUTION AUTHORIZING SERVICES AGREEMENT WITH MOZAIC FOR LAWN MAINTENANCE**

**WHEREAS**, the Land Bank has a responsibility to maintain properties it holds in inventory including lawn maintenance; and

**WHEREAS**, the Land Bank wishes to have lawn maintenance to be completed with a maximum amount of flexibility depending on conditions; and

**WHEREAS**, the Land Bank currently has six (6) properties that require lawn maintenance services in its inventory; and

**WHEREAS**, the Land Bank has solicited a quote from New York State Industries for the Disabled Inc. (NYSID) which connects preferred source vendors that advance the goals related to the employment of New Yorkers with Disabilities under Article XI, Section 162 of the New York State Finance Law i; and

**WHEREAS**, under this law, when certain commodity or service offerings meet the purchasing needs of a state or local government agency, public benefit corporation and some public authorities, those purchases must be made through the Preferred Source Program. NYSID is a facilitating agency of the Program; and

**WHEREAS**, NYSID is coordinating with MOZAIC (formerly the ARC) to produce a competitive quote for lawn maintenance of FLRLBC properties in 2023; and

**WHEREAS**, MOZAIC employs and offers valuable services to many residents of Seneca County which the FLRLBC Board recognizes and wishes to continually support; and

**NOW, THEREFORE BE IT RESOLVED**, by the Finger Lakes Regional Land Bank Corporation that:

1. The CEO/President upon receipt of an acceptable quote from NYSID for Lawn Maintenance services provided by Mozaic create a purchase order authorizing payment for those services not to exceed \$12,000, the amount adopted in the 2023 budget for property maintenance.
2. This purchase order will also enable the CEO/President to add future properties acquired by the FLRLBC to the lawn maintenance schedule up to \$12,000.

I, Amanda Forney, Secretary of the Finger Lakes Regional Land Bank Corporation, a corporation organized and existing under the laws of the State of New York (the "Corporation"), do hereby certify that the above is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Corporation duly held and convened on March 28<sup>th</sup>, 2023, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded, or revoked, and is at present in full force and effect.

IN WITNESS THEREOF, the undersigned has affixed their signature this 28 day of March, 2023. The Corporation has no corporate seal.

x   
Amanda Forney, Secretary

**Resolution 23-15**

**Finger Lakes Regional Land Bank Corporation Board of Directors**

Moved by *Kyle Barnhart, David Wood*

**RESOLUTION AUTHORIZING SERVICES AGREEMENT WITH MOZAIC FOR LAWN MAINTENANCE**

	Yes	Nay	Abstain	Absent
Kyle Barnhart	[X]	[ ]	[ ]	[ ]
Ernie Brownell	[X]	[ ]	[ ]	[ ]
Jill Henry	[X]	[ ]	[ ]	[ ]
Les Marquart	[ ]	[ ]	[ ]	[X]
Don Northrup	[X]	[ ]	[ ]	[ ]
Frank Sinicropi	[X]	[ ]	[ ]	[ ]
David Wood	[X]	[ ]	[ ]	[ ]

**CORPORATE OFFICES:**

11 Columbia Circle Drive, Albany, NY 12203  
Phone: (518) 463-9706 Fax: (518) 463-9708

Monday, March 27, 2023

**Joe McGrath**

Deputy Director  
Seneca County Department of Planning & Community Development  
CEO/President  
Finger Lakes Regional Land Bank Corp.  
1 DiPronio Drive  
Waterloo, NY 13165  
Ph: (315) 539-1667  
[jmcgrath@co.seneca.ny.us](mailto:jmcgrath@co.seneca.ny.us)  
[www.co.seneca.ny.us](http://www.co.seneca.ny.us)  
[www.flrlandbank.org](http://www.flrlandbank.org)

Re: Lawn Service(s) Multiple Sites FLRLB:

- 8388 Knight Street, Interlaken.
- 1372 Prospect Street, Willard.
- 2271 E. Seneca Street, Lodi.
- 2125 W. Seneca Street, Ovid.
- 2146 W. Seneca Street, Ovid.
- 22-26 Virginia Street, Waterloo

Dear Joe,

This letter is to notify you that New York State Industries for the Disabled, Inc. is interested in providing the above referenced service as a preferred source. This action is taken under authority of Article XI, Section 162 of State Finance Law.

Based on your requirements and our review of lawn service need(s), attached for your review is the proposal with pricing from Member Agency Mozaic.

We believe our price proposals are well within the price threshold allowed under preferred source and pursuant to NY State Finance Law. Since the proposed projects dollar amounts are below \$100,000., we will not need to submit an application to the State Office of General Services if this project is awarded to NYSID.

The NYSID Member Agency/Corporate Partner we are planning to utilize for this contract is Mozaic.

If you have any questions regarding this information or about preferred source, please do not hesitate to give me a call at (518) 925-9134.

Sincerely,

*Joseph DelFavero*

Joseph DelFavero  
AR CNY NYSID



# Request for Price Concurrence

Date Sent: 3-27-2023

Contracting Agency: Seneca County Finger Lakes Region Land Bank Corp

Customer Contact: Joseph McGrath

Job Title: Deputy Director

Street Address: 1 DiPronio Drive

City, State Zip: Waterloo NY 13165

Phone: 315-539-1667 Fax # \_\_\_\_\_ E-Mail: Jmcgrath@co.seneca.ny.us

PLEASE UPDATE  
INFORMATION IF  
NEEDED

Member Agency: Mozaic

Service: Lawn Service

Multiple Sites:

- 8388 Knight Street, Interlaken.
- 1372 Prospect Street, Willard.
- 2271 E. Seneca Street, Lodi.
- 2125 W. Seneca Street, Ovid.
- 2146 W. Seneca Street, Ovid.

Location: 22-26 Virginia Street, Waterloo

Services start April 15th. / Weekly mowing until July all sites.  
July to November bi-weekly services all sites.  
End Services November 15<sup>th</sup> all sites.  
Includes Spring and Fall Clean Up all sites.

Total Estimated for all sites = \$11,349.07 annual/ \$540.43/Month

Proposed Price: \_\_\_\_\_

If a Renewal, Current Contract # \_\_\_\_\_

Proposed Renewal Term:  
4-15-2023-11-15-2023

**This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.**

**Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules. All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.**



# Request for Price Concurrence

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.  
ATTN: Joseph DelFavero  
11 Columbia Circle Drive  
Albany, NY 12203-5156

E-mail: [jdelfavero@nysid.org](mailto:jdelfavero@nysid.org)  
Phone: 315-925-9134  
Ext.: [Staff Assignment Phone]  
Fax: 518-694-0572

NYSID Account Representative  
Joseph DelFavero

Authorized Signature:	_____
Printed Name:	_____
Job Title:	_____
Date:	_____

See attached documents in lieu of signed form  
The information contained herein is proprietary and confidential

