

Resolution 23-18

Finger Lakes Regional Land Bank Corporation Board of Directors

Moved by David Wood, Frank Sinteropi

RESOLUTION TO ACCEPT AND AWARD RFP FOR STRATEGIC PLANNING AND GRANT WRITING

WHEREAS, a request for proposals (RFP) for Strategic Plan and Grant Writing Support was issued by the Finger Lakes Regional Land Bank Corporation (FLRLCBC) and distributed on or about February 22, 2023 and responses were accepted no later than March 22, 2023 at 2:00 PM; and

WHEREAS, the FLRLBC received five (5) qualified responses to the request for proposals by the deadline; and

WHEREAS, copies of the proposals and a scoring rubric were distributed to the FLRLBC Board and Officers as well as the Seneca County Planning Department Staff for review; and

WHEREAS, the RFP authorized the selection of a single consultant or team of consultants; and

WHEREAS, the response submitted by MRB Group was found to be the most competitive application for a primary consultant on the project; and

WHEREAS, MM Development Advisors Inc. was also found to be highly qualified and experienced in the planning, financing, and development of affordable housing including deep experience in rural settings within New York State and is also a New York State certified WBE; and


WHEREAS, the FLRLBC budgeted previously \$30,000 for this project including \$29,200 of Housing and Community Renewal (HCR) Land Bank Initiative (LBI) Phase 1 Funds which require MWBE participation; and

NOW THEREFORE IT BE RESOLVED, by the Finger Lakes Regional Land Bank Corporation that:

- 1) The proposal submitted by MRB Group for Strategic Planning and Grant Writing Services of \$30,000 be accepted; and
- 2) The hourly proposal of MM Development Advisors Inc. as an advising consultant also be accepted thereby creating a team of consultants as authorized in the RFP; and
- 3) The total budgeted amount for this project be increased by \$5,000 to \$35,000 to pay for this team of consultants; and
- 4) The consultants will be paid with \$29,200 in LBI Phase 1 funds as originally budgeted and the remaining \$5,800 be paid from the FLRLBC's general account; and
- 5) This Resolution shall take effect immediately.

I, Amanda Forney, Secretary of the Finger Lakes Regional Land Bank Corporation, a corporation organized and existing under the laws of the State of New York (the "Corporation"), do hereby certify that the above is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Corporation duly held and convened on March 28th, 2023, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded, or revoked, and is at present in full force and effect.

IN WITNESS THEREOF, the undersigned has affixed their signature on this 28 day of March, 2023. The Corporation has no corporate seal.

x 
Amanda Forney, Secretary

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	Yes	Nay	Abstain	Absent
Kyle Barnhart	[X]	[]	[]	[]
Ernie Brownell	[X]	[]	[]	[]
Jill Henry	[X]	[]	[]	[]
Les Marquart	[]	[]	[]	[X]
Don Northrup	[X]	[]	[]	[]
Frank Sinicropi	[X]	[]	[]	[]
David Wood	[X]	[]	[]	[]